



## Add an activity to myUKbreak

myUKbreak provides the ability to add a listing under one of the following categories:

- Events
- Day's Out
- Food and Drink

### To add your activity

Once logged in, you need to click on **"Members Area"** located on the top horizontal bar.



Next; click on **"Add a New Activity"**

Please complete all the information within the open text fields and pick the relevant information from the drop-down boxes.

You will be asked for information on the location of your activity, contact information and a description of your activity.

Please provide as much detail as possible as this helps to sell your activity to prospective visitors (*there is no limit to the amount of information you can enter*).

To add a listing please enter your activity details below

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The activity name:

Intro' (Brief description for search overview):

Activity type:

Contact name:

Contact number:

Country:

Region:

County:

Town/City/Village:

Address:

Post Code:

About the activity:  
(General info' about the activity)

You can now upload **pictures** of your activity. There is a facility to add nine (9) photos. We suggest you add as many pictures as possible to visually promote your activity.

Upload your activity pictures:

<input type="text"/>	Browse... (Main Image)
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...
<input type="text"/>	Browse...

Next, please fill in any **special offers** or **promotions** which are taking place.

Select the **Themes** which are relevant to your activity. Only the selected themes will appear within your listing.

Special offers and promotion details (if relevant):

Tick the themes relevant to the activity

<input type="checkbox"/> Theme parks	<input type="checkbox"/> Heritage sites	<input type="checkbox"/> Sport	<input type="checkbox"/> Castles
<input type="checkbox"/> Gardens and Parks	<input type="checkbox"/> Museums and Galleries	<input type="checkbox"/> Theatres and Cinemas	<input type="checkbox"/> Guided Tours
<input type="checkbox"/> In the air	<input type="checkbox"/> Walking and Hiking	<input type="checkbox"/> Cycling	<input type="checkbox"/> Nature
<input type="checkbox"/> Fishing	<input type="checkbox"/> Horse-Riding	<input type="checkbox"/> Farms	<input type="checkbox"/> Water Sports
<input type="checkbox"/> Festivals	<input type="checkbox"/> Concerts		

Please select the **facilities / services** you have available at your activity. Only the selected services / facilities will appear within your listing.

Please complete the **"Days Open"** section. This relates to the days and months open to visitors.

If you are listing a one off event, please enter a date for the Event.

Next complete the **opening hours and availability** information pertaining to your activity / event / food and drink.

The next section covers pricing and costs. Please enter as much information as possible.

Tick where applicable

<input type="checkbox"/> Public toilets	<input type="checkbox"/> Disabled facilities	<input type="checkbox"/> Guided tours	<input type="checkbox"/> Admission fees apply
<input type="checkbox"/> Free entry	<input type="checkbox"/> Dogs allowed	<input type="checkbox"/> Parking	<input type="checkbox"/> Educational
<input type="checkbox"/> Group visits	<input type="checkbox"/> Families welcome	<input type="checkbox"/> Refreshments	<input type="checkbox"/> Restaurant

Days open

Mon  Tue  Wed  Thu  Fri  Sat  Sun

Months open

Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sep  Oct  Nov  Dec

Date of event (if relevant):

Opening hours and availability information:

Admission prices and other costing information:

When you are happy with the details you have entered; click **“Save and go to Step 2”**. This may take a few minutes to upload and is dependent on the size of the pictures you upload.


Save & go to step 2 >>

**Your Listing:** This is how your listing will appear on our site.

When searching for activities, this is the page which comes up and presents a summary view of your activity. Included is:

- Name of activity
- Category of activity, e.g. food and drink
- Location
- A picture
- Introduction of your activity
- Tab for more information

Activity ID: 25 | Activity type: Food and drink - The Woodcock Inn , Iden Green, [ East Anglia, Kent ]




Details:  
The Woodcock is tucked away in the heart of the Kent countryside, with traditional values and ambience. The pub dating back to the early 17th century offers a welcoming atmosphere. Why not leave the stresses of the day behind and enjoy the tranquility of our secluded beer garden...

[View more info...](#)

Your full listing will appear as follows:

Activity ID: 25 | The Woodcock Inn - Iden Green,  
For more information contact: Andrew Hemmings, Woodcock Lane, Iden Green, Cranbrook, Kent , Tel: 01580240009

Average guest rating: **Not Rated Yet!** [Add your review](#)



[Save To Shortlist](#)  
[Send an email](#)  
[Pricing Information](#)  
[View On Map](#)  
[Guest Reviews](#)

**Activity details**  
The Woodcock is tucked away in the heart of the Kent countryside, with traditional values and ambience. The pub dating back to the early 17th century offers a welcoming atmosphere. Why not leave the stresses of the day behind and enjoy the tranquility of our secluded beer garden in the sunshine, and with our inglenook fireplace to warm you on those colder evenings.

**Special Offers**

**Availability & opening**

<input checked="" type="checkbox"/> Tue	<input checked="" type="checkbox"/> Wed	<input checked="" type="checkbox"/> Thu	<input checked="" type="checkbox"/> Fri
<input checked="" type="checkbox"/> Sat	<input checked="" type="checkbox"/> Sun		

**Availability & opening**

<input checked="" type="checkbox"/> Jan	<input checked="" type="checkbox"/> Feb	<input checked="" type="checkbox"/> Mar	<input checked="" type="checkbox"/> Apr
<input checked="" type="checkbox"/> May	<input checked="" type="checkbox"/> Jun	<input checked="" type="checkbox"/> Jul	<input checked="" type="checkbox"/> Aug
<input checked="" type="checkbox"/> Sep	<input checked="" type="checkbox"/> Oct	<input checked="" type="checkbox"/> Nov	<input checked="" type="checkbox"/> Dec

**Facilities and information**

<input checked="" type="checkbox"/> Dogs allowed	<input checked="" type="checkbox"/> Parking	<input checked="" type="checkbox"/> Group visits	<input checked="" type="checkbox"/> Families welcome
<input checked="" type="checkbox"/> Refreshments	<input checked="" type="checkbox"/> Restaurant		

**Related themes**

Walking and Hiking

ambience. The pub dating back to the early 17th century offers a welcoming atmosphere. Why not leave the stresses of the day behind and enjoy the tranquility of our secluded beer garden in the sunshine, and with our inglenook fireplace to warm you on those colder evenings. With many a country trail surrounding the pub and area, it is often an ideal walking area, a chance to see Kent at its best. So why

**Payment:** Once you are happy with the way your listing appears and are ready to activate your listing; you can subscribe to our service by using **PayPal**. *Please note that you do not need a PayPal account to subscribe to myUKbreak.*



Click to activate your listing  
£2 PER MONTH

Click to activate your listing  
£16 PER YEAR

**Subscription Fees:** Annual Subscription fee is £16.00 and the monthly subscription fee is £2.00

**Please take note** of your Activity ID as this will be your reference for payment.

Once payment is received we will activate your listing on myUKbreak.

**Manage your Listing:** You can manage your listing anytime, 24/7. To do so, Login to myUKbreak and then click on **“Members Area”**

Edit

ACTIVATE

DELETE

Click on the button you wish to action, e.g. **“Edit”** to edit the information on your activity and the pictures.

**Tabs on your listing:**

**Shortlist:** This allows people to save your activity as a favourite which can be accessed from **“My Activity Shortlist”**.

Save To Shortlist

**Send an Email:** This allows people to contact you directly through the email enquiry facility. Once they click **“Submit”**; an email will automatically be sent to you with their request.

Send an email

**Guest Reviews:** This enables Guests to add a review for your venue.

Guest Reviews

**View on Map:** Shows the location of your venue on Google Maps.

View On Map